# Word&Brown

# SMALL GROUP CARRIER ENROLLMENT FUNCTIONALITY GRID

| Small Group Medical | Underwriting Case Submission | | | | Client Experience Maintenance | |
| --- | --- | --- | --- | --- | --- | --- |
| | Underwriting Submission Tool | Census Enrollment Template | Paper/Electronic EE Applications Required | Applications Submitted to Carrier | Member ID Number Availability | Adds/Terms/Member Level Changes |
| aetna | | • | • | | 3-5 days after approval | Portal |
| Anthem | EDI | • | • | | Same day as approval | Portal or API |
| blue california | Portal | • | • | | Same day as approval | Portal |
| CaliforniaChoice | API | | • | • | | API |
| cigna + oscar | Portal | • | • | | Same day as approval | Portal |
| health net | Portal | • | • | | 3-4 days after approval | Email |
| KAISER PERMANENTE | API | • | • | | 1-2 days after approval | API |
| SHARP Health Plan | | • | • | | | Email |
| Sutter Health Plus | | | • | • | | Email |
| United Healthcare | Portal | • | • | | | Portal |
| westernhealth ADVANTAGE | | | • | • | | Portal |

## Category Definitions

### Underwriting Submission Tool

Carrier has an enrollment system for W&B Underwriting to submit new case submissions.

### Census Enrollment Template

Carrier has a census enrollment template/workbook that brokers and GAs can use for submission.

### Paper/Electronic EE Apps Required

Carrier requires that applications are completed by each member and made available to carrier at their discretion.

### Applications Submitted to Carrier

• Complete case copy is required by CaliforniaChoice.

• Anthem Blue Cross will require waivers when confirmation of participation is needed.

### Member ID Number Availability

ID numbers are available to download from carrier portal.

### Adds/Terms/Member Level Changes

W&B uses the preferred and quickest method of submission to the carrier.